



**\*\*\*Buyer\*\*\***

- ★ Fully filled out and Complete HomeStarr Transmittal
- ★ Agreement of Sale- executed/signed by both parties
- ★ Signed HomeStarr Business Disclosure
- ★ Sellers Property Disclosure- signed by both parties
- ★ Buyers Social Security numbers. Can use SSA form-marital status of all parties
- ★ Trend Listing Sheet
- ★ Trend Public Record Report

**Any and all addenda post execution please send to [closings@homestarrinc.com](mailto:closings@homestarrinc.com)**

# Transmittal Form - BUYER

HomeStarr Agent: \_\_\_\_\_

Address of Property: \_\_\_\_\_

\_\_\_\_\_

Tax ID#: \_\_\_\_\_

Date of Execution: \_\_\_\_\_

Settlement Date: \_\_\_\_\_

Pending Inspections:  YES  NO

Sale Price: \$ \_\_\_\_\_

Sellers Assist: \$ \_\_\_\_\_

Escrow Agent: \_\_\_\_\_

Title Company: \_\_\_\_\_

**\*Note: Proceeds from previous sale, if APPLIED to This Purchase, must be wired to Real Property Transfer - RPT cannot accept another Title Company's check.**

**BUYERS INFO:** NAME BUYER 1: \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_

SSN: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**\*Social Security Numbers/Marital status are required for all buyers prior to title order - Agent to Obtain**

PHONE #: \_\_\_\_\_

NAME BUYER 2: \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_

SSN: \_\_\_\_\_

EMAIL: \_\_\_\_\_

## Mortgage Company Information

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_

## PREPARATION FOR CLOSING

**Will HomeStarr be required to order Seller's Side Certifications:**  YES OR  NO

\*Buyers may be required to handle seller side conveyancing when the seller is a bank, Fannie Mae, HUD, New Construction, FSBO. If YES, we will send an email with the total costs of certifications for this property to the BUYERS agent, the BUYER will then be required to forward that amount payable to HSR.

### Co-Operating Agent Information

**Co-Operating Agent Name:** \_\_\_\_\_

**Brokerage:** \_\_\_\_\_

**Phone/Fax #s:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Total Commission Due HomeStarr BUYERS Agent:** \$ \_\_\_\_\_

**Referral Company:** \_\_\_\_\_

**Referral Fee % or flat fee amt:** \_\_\_\_\_ \$ \_\_\_\_\_

**Bonus Fee:** \$ \_\_\_\_\_

**Buyers Brokers Fee** \$ \_\_\_\_\_

*\*Buyers Broker Fee charged should match HSR Business Disclosure.*

*\*All addenda post execution must be forwarded to closings@homestarrinc.com- if the changes included in the addendum change commission, sales price or sellers assist please send a breakdown of how that effects your total commission.*

*\*Anticipated commissions are provided to Title for CD preparation please provide.*

**Please provide any NOTES Specific to this Deal that should be brought to the attention of HSR Closings Group that will better help assist with the handling of your deal:**

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